



BAŞKENT
UNIVERSITY

Center for Computer Literacy Courses



Computer Literacy Courses

BTU100 – Bilgisayar Okuryazarlığı

ICT100 – Computer Literacy

<https://btu.baskent.edu.tr>

- The BTU100 Computer Literacy course is a compulsory course for all associate and undergraduate students enrolled at Başkent University, except for those in the Faculty of Engineering. This course is delivered online and asynchronously via distance education methods through the Moodle Learning Management System (LMS).
- Since the 2018–2019 Academic Year, students enrolled in programs with 100% English as the medium of instruction are required to take the ICT100 Computer Literacy course.
- The course consists of 8 core modules:
 - ❖ **Module 1:** Başkent University Information Systems, Internet and Communication
 - ❖ **Module 2:** *Basic Concepts in Information Technologies, Copyright, Ergonomics, Computer Use and File Management / Operating Systems*
 - ❖ **Module 3:** *Word Processing – Microsoft Word*
 - ❖ **Module 4:** *Preparing a Presentation– Microsoft PowerPoint*
 - ❖ **Module 5:** *Spreadsheets – Microsoft Excel*
 - ❖ **Module 6:** *Database Applications – Microsoft Access*
 - ❖ **Module 7:** *New and Emerging Technologies (Artificial Intelligence, Machine Learning, Internet of Things, Augmented, Virtual and Mixed Reality, Humanoid Robots, etc.)*
 - ❖ **Module 8:** *Practical Applications (Collaboration, Project Management Tools, Interactive Whiteboards, Cloud-Based Systems and File Sharing, etc.)*
- The Exemption Exam will be held face-to-face on Friday, September 12, 2025, at 11:00 a.m. (25 multiple-choice questions, 25 minutes).
 - ❖ **Applications are made via BUOBS.** (ogrenci.baskent.edu.tr).
 - ❖ **Application Deadline:** September 5, 2025, 17:00.
 - ❖ Students will take the exam in their registered Faculty/School.
 - ❖ *Exam locations will be announced on the websites of the respective Faculties/Schools on September 11, 2025.*

- Students may take the Exemption Exam within the first four semesters of their program. At the beginning of the fifth semester, the right to take the exemption exam expires.
- Further information about the Exemption Exam can be found at btu.baskent.edu.tr. Detailed information is also published on the Coordination Unit website (Exams – Exemption Exams).
- For exam preparation:
 - ❖ Login to Moodle LMS – oys2.baskent.edu.tr with your student number and BUOBS password.
 - ❖ Navigate to Ortak Dersler – BTU - Bilgisayar Okuryazarlığı Dersleri - Muafiyet Sınavına Hazırlık
- To be exempt from this course, students must score 65 or above in the Exemption Exam.
 - ❖ Students who score 65 or above are exempt from the course and are awarded a corresponding letter grade/score (in the Faculties of Dentistry and Medicine).

Letter Grade	Score Range	Coefficient
A	95-100	4.0
A-	90-94	3.7
B+	85-89	3.3
B	80-84	3.0
B-	75-79	2.7
C+	70-74	2.3
C	65-69	2.0

- ❖ Students who fail to achieve the passing grade are not given any letter grade/score.
 - ❖ Exam results are announced on the Coordination Office website.
- If unsuccessful, students who will begin the English Preparatory Program or their registered program at Başkent University in the 2025–2026 Academic Year (excluding the Faculty of Engineering) are required to register for the relevant Computer Literacy course (BTU100 / ICT100).